

Career & Transition Survey Order Form

PART A

I would like to place an order and agree to the Terms of Use

School _____

Year Group _____

Number of Students _____

PART B

The surveys and report should be sent to:

Name _____

School/Organisation _____

Postal Address _____

Telephone _____

Email _____

PART C

[to be completed by Principal, Deputy Principal or Director]

Authorised by _____

Signature _____

Position _____

Date _____

\$1* per student includes printed surveys, data entry and full colour report of results posted to the authorised recipient.

Shipping and Handling of the surveys to the school are additional and charged at cost.

* Plus GST. Prices are effective as at July 2006

A tax invoice will be sent with your surveys

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TERMS OF USE

The Career and Transition Survey collects information about students at the school by means of the following procedure:

- parental consent is obtained or parents are informed the survey is taking place;
- the survey is delivered on a day when all students are present;
- where possible, someone other than a teacher conducts the surveys;
- the Instruction Sheet is read to students before the surveys are given out;
- students are made aware that their decision to participate is voluntary;
- students are made aware that if the survey causes them any distress they should seek help and assistance as soon as possible;
- the surveys are placed into a sealed envelope in front of the students; and
- the surveys are returned to Zark Consultancy within 7 days.

After analysing the survey a report is made available to the school to assist the school to improve services and support provided to students in general.

The report will identify specific students who may benefit most from support programs, especially programs about careers.

The report is intended to be a guide only and should not be relied upon for legal advice.

Names of specific students will only be provided to the authorised person identified in the Career and Transition Survey Order Form, which Order Form must be completed by a Principal, Deputy Principal or Director of the School.

All information collected in the Survey will be destroyed after twelve (12) months from the date of the Survey.

All information will be confidential and will not be available for use by anybody or any organisation except the persons referred to on the authorised order form. The information may not be reproduced by any means without the consent of Zark Consultancy.

DISCLAIMER

Neither Zark Consultancy nor any of its directors, employees or agents accept any liability for any action taken on the basis of the information in the report nor for any error in or omission from the report.

Without limiting the generality of the above, neither Zark Consultancy nor any of its directors, employees or agents will be liable for any damages of whatsoever nature arising out of the use of the information contained in the report.